

Phone: _____ Fax: _____
 Invoice No: _____ ABN: _____
 Contact Person: _____

TAX INVOICE
Incorporating the 2008 Claim for reimbursement for Employment of Relief/Ancillary Staff

** Claims can only be honoured up to 30 days after the event. Late claims cannot be processed in 2008**

To:	School Sport NT	ABN	88952799624
Address:	PO Box 1992	Phone:	(08) 89480025
	Casuarina	Fax:	(08) 89480257
	NT 0811	Email:	email.ssnt@ntschoools.net

Name	Level	Hours	Ref No	Relief Person	Calculation	Reimbursement
					\$	
					\$	
					\$	

Net Reimbursement:	\$
Plus GST:	\$
Total Reimbursement:	\$

REASON FOR CLAIM

Coach	Convenor	Manager	Ground Manager	Annual Conference
PD	School Sport NT	Pacific School Games (PSG)	School Sport Australia	Other _____

Specify Sport and circle corresponding details: E = Exchange, C = Championship, B = Boys, G = Girls.

Australian Rules	E		C		Rugby League	E		C	
Basketball	E (B)	E (G)	C (B)	C (G)	Football (Soccer)	E (B)	E (G)	C (B)	C (G)
Cricket	E				Track & Field	E		C	
Netball		E (G)		C (G)	Tennis	E (B)	E (G)	C (B)	C (G)
Volleyball			C (B)	C (G)	Touch	E (B)	E (G)	C (B)	C (G)
PSG Basketball	PSG Hockey		PSG Swimming		PSG Track & Field	PSG SWD			

Important details of entitlement

Claims for reimbursement plus 9% superannuation, will be paid only when prior approval has been given. Reimbursement is made only if a relief teacher was actually employed and only for the actual hours worked. Relief reimbursement is also available for other ancillary staff at the base rate. Please check with the Executive Officer for details.

PLEASE PHOTOCOPY ON TO YOUR LETTERHEAD.
 FILL OUT AND RETURN TO SCHOOL SPORT NT.